**HAMILTON NORTH PRIMARY SCHOOL**

 **GREEN PROCUREMENT POLICY**

**Hamilton North Primary School Statement**

Hamilton North Primary School at all times will fully comply with Departmental management and the associated Guidelines published and amended by the Department from time to time.

**Purpose of this Policy**

Hamilton North Primary School is committed to the use and purchase of environmentally and socially responsible materials, products and services whenever they perform satisfactorily, are safe and are value of money over the lifetime of the product, reducing our ecological footprint and creating a balance between sustainability and education by curriculum programs.

Hamilton North Primary School will focus on sustainability as a key driver in its own activities and to lead the school in best practice environmental management. To do this we will develop a School Environment Management Plan (SEMP) and support it with appropriate procurement procedures and practices to minimise consumption of energy, water and other resources including paper and to minimise waste. The school aims to:

|  |
| --- |
| **Making environmentally sound decisions:** |
| **1.** | Purchasing decisions will be make in the context of the waste hierarchy to reduce, reuse, recycle |
| **2.** | Purchase energy and water efficient products |
| **3.** | Produce products from recycled materials |
| **4.** | Purchase indigenous or native plants |
| **5.** | Where possible, purchase from local suppliers with a 5% pricing variation permitted |
| **6.** | Purchase 100% recycled paper |
| **7.** | Purchasing decisions will be made on the basis of value for money rather than just the cheapest up-front price |
| **8.** | Support businesses that also have sound environmental management systems |

|  |
| --- |
| **Expectations:** |
| Investigate the viability of purchasing Green Power or alternative power generation sources |
| Ensuring all contracts incorporate sustainability principles; and |
| Review this policy every two years in conjunction with the School Environment Management Plan. |

|  |  |
| --- | --- |
| Office Use Only |  |
| Issue Date | June 2015 |
| Last Review Date |  |
| Next Review Date | June 2017 |